**CHRISTCHURCH HIGH SCHOOL OLD BOYS’-UNITED ATHLETIC CLUB INC.**

**MINUTES OF ANNUAL GENERAL MEETING**

**Date:** Sunday 11 November 2018

**Time:** 10 am

**Venue:** 654 Marshland Road, Christchurch

**Chairperson:** Pete Henry

**Members:** Gerry Keddell, John McBrearty, Kelsey Berryman, Fiona Morrison, Jill Morrison, Karen Forbes-Henry, Louise Martin, Jack Henry, James Sandilands, Glenys Browne, Philippa Keenan

The agenda was dealt with in the following order.

**1. Apologies**

That at apology from Andrew MacLennan be received.

John/Kelsey **Carried**

**2. Approval of minutes from 2017 annual general meeting**

That the minutes of the **attached** Club annual general meeting held on 29 October 2017 be confirmed.

John/Kelsey **Carried**

**3. Matters arising from 2017 annual general meeting**

**3. 1 First Aid kit updated and in equipment container**

Survival blanket and jar of lollies have not been added.

Pip offered to purchase these items and add a small supply of ibuprofen and paracetamol.

Also, move kit to a more visible position and regularly check other supplies in it.

**3.2 Throwing at Boys’ High School – safety issues**

Large cones must be placed out on the edge of throwing area for all throws.

Club members to be reminded not to throw javelin and discus during school hours, as it is a privilege, not a right that we are allowed to use the grounds during school hours.

**3.3 Long jump cover**

Pete to talk to Alan for design ideas and Nick to explore funding.

**3.4 Club Centennial Celebrations, labour weekend 2020**

Ask Terry and Nick to start database and form a Centennial committee in the near future.

**4. Approval of president’s report**

That the **attached** Club president’s report for the year ended 30 June 2018 be approved.

Pete/Louise **Carried**

**5. Approval of annual financial statements**

That the **attached** Club annual report for the year ended 30 June 2018 be approved.

Glenys/Pete **Carried**

**6. Election of Club committee and officers**

That the following people be elected as members of the Club committee and to the following officer positions for the year ending 30 June 2019:

**6.1 President:** Nick Bolton Pete/Pip

**6.2 Vice-president:** Pete Henry John/Glenys

**6.3 Treasurer:** Glenys Browne Karen/Fiona

**6.4 Secretary:** Karen Forbes-Henry Pete/Kelsey

**6.5 Registration Secretary:** Alan Tucker Glenys/Pete

**6.6 Female Club Captain:** Kelsey Berryman Karen/John

**6.7 Male Club Captain:** James Sandilands Jack/Gerry

**6.8 Coach Coordinator:** Pip Keenan Pete/Jack

**6.9 Committee member:** Fiona Morrison Karen/Glenys

**6.10 Committee member:** Louise Martin Pete/John

**Carried**

**7. Approval of annual subscriptions for Club members**

That the Club set the annual subscriptions for members in the 2018/2019 season (year ending 30 June 2019) as follows:

**7.1** **Club member subscription:** $25

**7.2 Canterbury Centre/Athletics NZ:**  $50

**7.3** **Track facility fee:**

(a) Club member: $75

(b) Others (with Club coach): $150

(c) Others (not with Club coach):$200

(Note: access to track only, no access to Club equipment)

(d) Others (casual): $5 per session on track

(Note: to be placed in honesty box at track)

Glenys/Pip **Carried**

That new Club members 1st time afternoon $25 fee category be removed as a subscription category and that all members pay the track facility fee.

Glenys/Pete **Carried**

That the Club set annual subscriptions for the members in 2019/2020 season by way of a Special General Meeting to be held at the end of 2018/2019 season.

Glenys/Pip **Carried**

**8. Limit for any financial transactions undertaken by Emergency Committee**

That the limit for any financial transactions undertaken by Emergency Committee, as specified in clause 18 of the Club Constitution, remain at $1,000.

John/Glenys **Carried**

**9. General Business:**

**9.1 Shed clean out and re-organisation**

Pete and Nick to look into cleaning out and re-organising shed and to discuss with Club coaches.

**9.2 Key access to container**

Security issue raised with key to container being left at the track for use by certain people.

Discussed who should have access to container keys. Need to create a key register with conditions of use.

Issue to be discussed by the committee meeting in the near future.

**Meeting concluded at 11.30am.**

**CONFIRMED this 11th day of November 2018**

**PETE HENRY  
CHAIRPERSON**